



To: Hockey Wales Clubs, Schools and WHUA Hon Secretary

From: Chris Brewer

Date: June 2017

Re: Welsh Hockey Union Limited T/A Hockey Wales AGM on 13th July 2017 at 19:00

Further to the recent notification please note that the Welsh Hockey Union Limited t/a Hockey Wales AGM will be held at Sport Wales National Centre, Cardiff and via video link to Sport Wales Regional Centre in Deeside on **Thursday 13th July 2017** commencing at **19:00**

So as to remind Clubs, Schools and Associations of their voting rights:

Papers

AGM papers will not be circulated by post but will be available on the HW website at www.hockeywales.org.uk for viewing or download.

Proposals

Any proposals by the Board of Directors are summarised on the Agenda and are available in full for viewing or download on the HW website.

Representation

Each Club/School/Association is entitled to send as many representatives as they wish to the AGM but only **one vote per Club/School/Association** is allowed. Those clubs that have merged Men's and Women's 'sections' are entitled to one vote only.

This vote can only be undertaken by a Nominated Representative (who must be aged 18 or over) of the respective Club/School/Association whose name must be advised to HW on the enclosed form. The form must be signed by way of confirmation by your Club/School/Association Secretary and returned to the Hockey Wales office not less than 48 hours prior to the AGM (i.e. by no later than 19:00 on Tuesday 11th July 2017). Alternatively the representation form may be handed to the Hockey Wales official prior to the commencement of the AGM. All Clubs/Schools/Associations must be registered with Hockey Wales and have paid their subscriptions monies prior to the AGM for their Nominated Representatives vote to be accepted. Any changes to the Nominated Representatives must be notified as above.

Proxy & Electronic Voting

Those Clubs/Schools/Associations who are unable to attend the meeting are entitled to:

1. Abstain or Vote in their entirety on all of the issues requiring a vote
2. Abstain or Vote on only some issues.

PTO

If the Club/School/Association wishes to nominate somebody to vote their proxy for them (in part or in full) they can nominate the Chair or other Director of the Welsh Hockey Union Limited T/A Hockey Wales or a Nominated Representative of another Club/School/Association. However no Nominated Representative may hold more than one proxy.

To be valid, any Club/School/Association intending to utilise the Proxy system must return the Proxy vote itself to the Hockey Wales office by post not less than 48 hours prior to the AGM (i.e. by no later than 19:00 on Tuesday 11th July 2017). They may also return the form electronically by the same cut-off time to chris.brewer@hockeywales.org.uk with the sender's electronic address being known as a valid address for that particular club, school or association. Any proxy forms received after this time will be rejected.

Delivery of Proxy forms at the AGM itself is not acceptable.

If, after delivery of the Proxy form, you decide that your Nominated Representative will actually attend the AGM in person, a suitable letter revoking the proxy form, signed by your Club/School/Association Secretary must be either forwarded to the Hockey Wales office by post or electronic mail (to the e-address above) not less than 48 hours before the AGM or alternatively handed to the Hockey Wales official prior to the commencement of the AGM.

Life Members

I would remind Life Members that they are not entitled to an individual vote (unless carrying a Nominated Representative vote) but are more than welcome to attend the meeting.

In case of clarification on any matter with regard to the AGM please contact the Hockey Wales Office.

Chris Brewer
Operations Manager
Hockey Wales

029-2033-4985 (O)
07976-982092 (M)
chris.brewer@hockeywales.org.uk
www.hockeywales.org.uk