

Conditions of Booking

1. For individual or group bookings a cheque for the full amount (made payable to Hockey Wales) should be sent to the Hockey Wales office at least 14-days prior to the event. Hockey Wales reserves the right to cancel the booking without prior notice if payment is not received - and full payment will still be required. All cancellations must be confirmed in writing.
2. In the event of a cancellation by the learner, the learner shall immediately inform the Hockey Wales office in writing and a cancellation fee will be payable to Hockey Wales as set out below:
 - Less than 2 weeks prior to the commencement of the course: 100% of course fee
 - 2 to under 4 weeks prior to the commencement of the course: 50% of course fee
 - 4 to under 6 weeks prior to the commencement of the course: 25% of course fee
 - Cancellation with 6-weeks notice: No charge
3. Bookings can only be confirmed on completion of the application form on Workforce Manager.
4. Learners using Hockey Wales equipment / resources will be required to pay for any damage and / or vandalism caused by participants or spectators attending the course.
5. Hockey Wales reserves the right to withdraw the course at any time. The course fee will be refunded, but Hockey Wales accepts no liability for any other expenditure incurred, or loss sustained to the learner.
6. No organisation or individual attending the course may take photographic or video footage without prior written consent from Hockey Wales.
7. All bookings are accepted on the understanding that any regulations made by the venue for the safety or convenience of those using facilities will be strictly observed.
8. Hockey Wales reserves the right to alter the course fee. Whenever possible prior notification will be given, but invoices will always be based on fees current at the time of the event or course.