

CLUB LIFE

Empower, Engage, Sustain

Roles and Responsibilities Website Administrator

Role:	To update and improve the club's website by liaising with the necessary personnel from within the club
Approximate time commitment:	Two hours a week during the season plus ad hoc out of season
Useful skills and experience:	<ul style="list-style-type: none">▪ Excellent IT skills▪ Effective communicator▪ Creativity
Support / Training	Support through the club
Tasks:	<ul style="list-style-type: none">▪ Update fixtures, results and match reports▪ Identify all appropriate club news and add to website▪ Be creative in identifying potential areas of improvements to website▪ Link to Hockey Wales' website as appropriate



For more information, visit:

www.hockeywales.org.uk/play/club-life



Benefits of Volunteering

- To learn new and develop existing skills through hands on experience
- Personal & professional development and/or training
- The ability to explore different sorts of career or job opportunities in a voluntary capacity
- A chance to get out, have fun and meet some new people – enjoying the social life that hockey clubs generate
- Experiencing new challenges
- Supporting your local community – putting something back into your community, personal satisfaction knowing you have helped others



For more information, visit:

www.hockeywales.org.uk/play/club-life

